



Department for Transport

Feras Alshaker
Director – Railway Planning and Performance
and Highways
Office of Rail and Road

Helen Ramsden
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Date: 20 December 2023

Smart Motorways Stocktake Fourth Year Progress Report – ORR Quality Assurance

Dear Feras,

Following recent discussions between ORR, National Highways and the Department regarding ORR's quality assurance of the Smart Motorways Stocktake Fourth Year Progress report, I am writing to formally commission ORR to undertake this work in 2024.

Please find attached **Annex A** which sets out the agreed scope of work, deliverables and planned timeline for the fifth line analytical assurance to be carried out by ORR. A more granular timetable will be confirmed in due course. Please also find attached, for your reference, a table comparing the structure, format and scope of the Fourth Year and Third Year Progress reports (**Annex B**). We will follow-up with your team in January 2024 to confirm arrangements for the assurance work to take place.

Please may I express my thanks for your continued support across the smart motorways programme. If there are any queries at this stage, my team and I would be happy to discuss.

Yours sincerely,

Helen Ramsden