

Routes to Register of Recognised Examination Centres

Must register with ORR in order to carry out examinations as part of a train driver licensing assessment. See [detailed requirements](#)

Applicants must confirm for which examination tasks they require recognition: train driver licences; train driver certificates; and/or languages

Examination Centres who work independently to conduct examinations of candidate drivers completing training courses delivered by recognised trainers/training centres.

RU/IM in-house examination centres conducting examinations for driver candidates following completion of in-house training courses delivered as part of an approved SMS

Apply to join ORR register

Application to ORR must demonstrate:

For independent centres

RU/IM in-house centres

- Independence
- Competence
- Impartiality

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- Impartiality

Centre must ensure that examiners: have the experience and skills to conduct examinations; have a thorough knowledge of examination methods and documents; and can demonstrate how they will keep their professional knowledge up to date.

Evidence that examination format forms part of an assessment process which has been approved as part of the SMS of the employing RU/IM and ensures independence from the in-house training programme

Centre will ensure examiners of practical skills must be licence and certificate holders themselves for the rolling stock and infrastructure being examined and have been a driver or driver trainer for four years and within the five years preceding the application for recognition

An examiner of language skills needs to be competent to Level B2 of the European Framework for Language Competence

The leading examiner conducting the examination should not have been involved in the training of the candidates

Article 8 of the EC Decision on the recognition examiners gives details of the competence criteria .

Accept

Issue certificate of recognition and place copy onto public register

Registration valid for 5 years

Registration can be amended, suspended or withdrawn

Reject

Appeal (to be heard by ORR independently of the original decision makers)

ORR Application Process

ORR Register decision

Examiners who work independently of an examination centre can also apply for recognition and would have to provide evidence of their independence, impartiality and competence to ORR

ORR Register decision